



OFFICE OF THE CANTONMENT BOARD: SHILLONG

No. 04/EC/CB/SHG/ GEN ESST/VOL-XVI/DE/59

Dated: the 08th JANUARY 2021

EMPLOYMENT NOTICE

Applications are invited from the eligible candidates for the following posts in Shillong Cantonment Board as per details given here as under:

Sl.No.	Name & No. Post	Qualification : Essential/Desirable	Category	Age limit	Payscale
1.	Safaiwala - 03 Post	Desirable: Primary School passed	01-UR , 01-OBC 01-ST	18 to 25 years. Relaxable to reserved category as per Govt Rules.	Level-1 (in the pay matrix of Revised Pay Structure) plus allowances as admissible.
2.	Chowkidar- 01 post	Desirable: Below Matriculation/ HSLC etc	01-ST	18 to 25 years	Level-1 (in the pay matrix of Revised Pay Structure) plus allowances as admissible.

INSTRUCTIONS:

1. For all the posts, where age limit is prescribed, cutoff date for determining age is **06.02.2021**. Age relaxation for reserved category will be considered as per Govt. norms & guidelines.
2. The application form can be downloaded from the office website i.e. www.cbshillong.org.in/forms.html . No other application form shall be accepted other than the one uploaded in the Board's website.
3. Application completed in all respects i.e with Xerox attested copies of certificates, Age Proof certificate (attested), four self addressed stamped envelopes, one self addressed post card and two colour passport size photograph should be submitted to the Chief Executive Officer, Shillong Cantonment Board in a sealed envelope clearly mentioning the post applied for and through registered post only.
4. Separate forms are to be used for application for different post.
5. D.D of Rs. 100/- (Rs. 50/- for candidates belonging to ST/SC/OBC) drawn in favour of "**Chief Executive Officer, Shillong Cantonment Board**" should be enclosed alongwith the applications.
6. Completed application form should be addressed to "**The Chief Executive Officer, Shillong Cantonment Board, 13 Pine Walk Area, Shillong-793001**". The post applied for should be superscribed on the envelope. Applications should be sent through registered post only.
7. The last date for receipt of application is **06.02.2021**. Applications received after the last date will not be entertained. This office will not be responsible for non-receipt/late receipt of any application send by the candidates due to postal delay.
8. For applications from outside the state of Meghalaya and Assam, the last date will be **22.02.2021**. Application received after the last date will not be entertained.
9. The written test/Skill test/Physical test/Interview venue will be intimated later. The written test will be conducted in English medium only.
11. The decision of the office as to eligibility or otherwise of a candidate will be final. The office reserves the right to reject or accept any candidature without assigning any reason thereof.
12. Scheme of examination will be uploaded subsequently in the Board's website. The applicants are requested to check the Board's website regularly. Other terms and conditions, please refer to www.cbshillong.org.in

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Chief Executive Officer,
Shillong Cantonment