

Telephone	:	0364-2223929	No. 04/EC/CB/SHG/REV/TRADE-LICENSE/DE/326
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Military	:	6321	13 Pine Walk Area
Website	:	www.shillong.cantt.gov.in	Near Rhino Auditorium
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Dated the 21st April 2023

NOTICE

It is hereby notified for general information of all the Traders/Manufacturers/Vendors/Contractors/suppliers etc dealing in items intended for human consumption and traders of other category within the limits of Shillong Cantonment area shall apply for license for the year **2023-24** as per Section 277 of The Cantonment Act, 2006.

Traders/ Manufacturers/Vendors/Contractors/suppliers etc who have failed to apply the same during the financial year 2022-23 are hereby directed to apply for trade license w.e.f from the date of publication of this Notice failing which action will be taken as per the following section:-

1. Under Section 281 of the Cantonments Act, 2006. *"Whoever carries any trade, calling or occupation for which a licence is required without obtaining a licence.....shall be punishable with fine which may extend to five thousand rupees and, in the case of a continuing offence, with an additional fine which may extend to five hundred rupees for every day after the first during which the offence is continued."*

Further, Traders/ Manufacturers/Vendors/Contractors/suppliers etc already having **previous year** trade licence are also directed to **renew their respective trade licence** through online mode from Cantonment Board official website www.shillong.cantt.gov.in. New/ Fresh applicants who have opened new shops/trades will also have to submit their trade licence application in online mode only from Cantonment Board official website www.shillong.cantt.gov.in.

Document required for online Trade Licence:-

1. NOC from House owner/Holding No. Rented/Private Buildings.
2. Proof of Address and Proof of identity (EPIC/Driving Licence/Electricity Bill, etc)
3. Applicant Photo.
5. Self Declaration from the applicant (can be download from the website)
6. Occupancy Document (Previous Trade License Receipt/Property Tax Bill/Water Bill from the said House/ Holding No).

N.B: Citizen who are facing problem in applying Trade License through E-Chhawani/finding difficulty in making payment online/facing problem in uploading the document are hereby advise to approach the office of Shillong Cantonment Board along with requisite documents on any working day for necessary action. Assistance will be provided for applying Trade License.

Sd/-

Ayush Maurya, IDES
Chief Executive Officer
Shillong Cantonment

Copy to :-

1. Office Notice Board
2. Cantt. Hospital Notice Board
3. Cantt School Notice Board
4. Cantt. Bazar Notice Board
5. Jhalupara Community Hall Notice Board
6. Godown Notice Board.
7. SCBVTC Notice Board.
8. Station Cell Notice Board.
9. Sanitary Jamadar - for wide circulation throughout Cantt. area
10. Computer Programmer - for uploading the same in the office website
11. The Editor - You are requested to publish the same in one insertion
The Shillong Times and submit the bill as per DAVP rates alongwith 02 copies of the publication for release of bill.