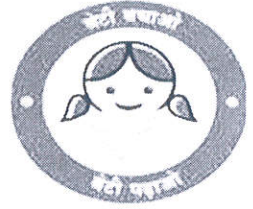


Shillong Cantonment Board

13-Pine Walk, Near Rhino Auditorium, Shillong-793001 Tele: 0364-
2223929 Email Id- ceoshil-stats@nic.in
Website- www.shillong.cantt.gov.in



RE-TENDER NOTICE

Letter No. 04/EC/CB/SHG/MEDICINE/DE/

Dated : 22.06.2023

Shillong Cantonment Board, Shillong, Meghalaya invites online tender for **“Supply of Medicine for JRG Hospital, Shillong Cantonment”**

For details, Bidders /Tenderers can download the tender document from Central Public Procurement Portal website at <http://defproc.gov.in/> or Shillong Cantonment portal- <https://shillong.cantt.gov.in/tenders/>. Bidders /Tenderers are required to submit the bid online by uploading all the relevant documents through <http://defproc.gov.in/>. Interested Bidders /Tenderers are required to visit the office for online payment of Tender form fee, Registration fee and EMD or pay the same online through Self-Service mode as per step by step instructions mentioned in tender document from Shillong Cantonment portal- <https://shillong.cantt.gov.in/> and submit a copy of the online payment 4B receipts during online submission of tender form on or before the scheduled date and time as mentioned in the tender document.

Bidders/Tenderers etc who have already deposited the EMD and Tender & Registration fees for the previous E-Tender ID No. 2023_DGDE_597692_1 are exempted from paying the same.


Ayush Maurya, IDES
Chief Executive Officer
Shillong Cantonment Board

Copy to:

1. The Editor
The Shillong Times - you are requested to publish the same in one insertion and submit the bill for payment as per DAVP rates alongwith 02 copies of the advertisement.



SUPPLY OF MEDICINES FOR JRG
CANTONMENT BOARD HOSPITAL, SHILLONG

Shillong Cantonment Board
13-Pine Walk, Near Rhino Auditorium, Shillong-793001
Tele: 0364-2223929 Email Id- ceoshil-stats@nic.in
Website- www.shillong.cantt.gov.in



No. 04/EC/CB/SHG/MEDICINES/DE

Dated: 22.06.2023

1. General Instruction to Bidders/Tenderers

1.1. Registration of bidders on e-Procurement Portal:-

All the bidders intending to participate in the tenders processed online are required to get registered on the Defence Public Procurement Portal i.e. www.defproc.gov.in. The bidders are also required to have/obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities for submission and processing of the bids. Please visit the website for more details.

1.2. Download of Tender Documents:-

The bidders can view and download the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the website www.eprocure.gov.in

1.3. Pre-requisites for online bidding:-

In order to bid online on the portal, the user machine must be updated with the latest Java. The link for downloading latest java applet and "DSC setup" Java Utility is available on the Home page under the tab 'Download' of the e-procurement Portal.

1.4. Key Dates:-

The bidders are strictly advised to follow date and time as indicated in the online Notice Inviting Tenders (NIT) and Tender Schedule. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders (NIT).

1.5. Bid Preparation and Online Submission (Technical & Financial):-

The bidders shall upload all their relevant documents required for participating in the tender.

The bidders should download the Financial Bid BOQ Format from Defence Procurement Portal and filled the blank spaces provided form mentioning the Bidder name and the rates. Bidder shall quote their rate in BOQ format and upload the same in excel format.

No documents has to be submitted offline except only those when asked for

SUPPLY OF MEDICINES FOR JRG
CANTONMENT BOARD HOSPITAL, SHILLONG

2. Important Dates

1.	Publishing Date and time of tender documents through E procurement http://defproc.gov.in/niciep/app .	23.06.2023 at 1000 hrs
2.	Start Date and Time for downloading of tender documents.	23.06.2023 at 1000 hrs
3.	Last Date and Time for downloading of tender documents.	14.07.2023 at 1700 hrs
4.	Start date and time of Bid Submission Cover 1 & 2 (Technical Bid & Financial Bid).	23.06.2023 at 1000 hrs
5.	Last date and time for Bid Submission Cover 1 & 2 (Technical Bid & Financial Bid).	14.07.2023 at 1700 hrs
6.	Online Generation of 4B receipt for Tender form fee & Registration fee and Earnest Money Deposit (Office Time: 1000 hrs to 1700 hrs) and Last Date & time for deposit of Registration /tender fee and earnest money deposit through echhawani portal: https://echhawani.gov.in/ . PDF of 4B receipt of Registration and Tender fee and EMD shall be uploaded online. Copy of F-1 shall be uploaded online as per due dates.	23.06.2023 to 14.07.2023 1000 Hrs to – 1400 Hrs
7.	Date and time for opening of Technical bids (Cover 1)	17.07.2023 at 1000 hrs

NOTE: For generation of online 4B receipt for EMD, Security Deposit, and Tender Form Fee the interested parties are to follow the below mentioned steps for making the online payment.

STEP BY STEP PROCEDURE FOR ONLINE PAYMENT

1. Visit echhawani portal: <https://echhawani.gov.in/>
2. Select Eastern Command
3. Select Shillong
4. Login as Citizen
5. Enter Mobile number->Enter Mobile Number to Login
6. If not registered- Click Register button
7. Enter Details -> Click Continue-> Enter OTP to Login
8. Select Challan System
9. Select New Challan->Select Shillong
10. Enter Consumer Details
11. Enter Service details
12. Service Category: (i) Creditors Deposits (For EMD) (ii) Other Fees and Fines (for Tender form/cost fee & Registration fee)
13. Service Type: (i) Earnest Money Deposit (ii) Tender form/cost fee or Registration fee
14. Enter Date
15. Enter Amount
16. Enter Comments (i) EMD for Tender ID No. & Date (ii) Tender form fee/ tender cost or Registration fee for Tender ID No. & Date)
17. Generate Challan
18. Click Proceed to Payment ->Click Make Payment->Choose any payment method to make the online payment.
19. After payment, Click download/ Print for generating the 4B receipt.

NOTE: For generation of online 4B receipt for EMD, Security Deposit, Tender Form/cost fee and Registration Fee, the interested parties are to follow the above mentioned steps for making the online payment. The online payment generated 4B receipt must be used for online submission. For any assistance, contact the landline number:0364-2223929 during office working hours.

SUPPLY OF MEDICINES FOR JRG
CANTONMENT BOARD HOSPITAL, SHILLONG

3. Terms and Conditions

3.1. General

1. The rates should be quoted inclusive of all taxes like GST as per applicable rates.
2. All the rate of medicine are subject to change in case the company increase the rate but in all time the rate of MRP percentage will remain the same as above.
3. In case of short supply of any medicine by the company, the supplier will supply some other brand of reputed company.
4. TDS will be deducted if applicable as per prescribed rules and rates.
5. Tenders received after the stipulated time will not be entertained.
6. Delivery will have to be FOR Cantonment Board Shillong.
7. The medicines if found substandard or below the specifications will not be accepted and replaced at the risk and cost of supplier.
8. In all such cases where the items of substandard specifications are not available in the market or in such cases only branded items would be accepted.
9. Medicine with minimum 2 years shelf life will be accepted.
10. The tenderer shall have to submit the following upto date documents:
(a) Drug License with upto date validity, (b) Income Tax clearance Certificate (c) GST Registration.
11. The Board shall reserve the right to accept or reject any quotation without assigning any reason.
12. Supply shall be required as per actual requirement basis as such the quantity shown in the tender is mere rough estimates. Any increase or decrease in quantity may occur for which the supplier shall have no claim in any manner.
13. Any fraudulent practice by the tenderer shall make him ineligible for participating in the tender claim in any manner.
14. Supply shall have to be made within stipulated time prescribed in the supply order.
15. Any repeated attempt to supply the sub-standard medicines shall entail the penal action against the supplier including forfeiting of earnest money/security deposit apart from other remedies available under the applicable laws.
16. In case of any dispute, decision of the Cantonment Board shall be final and binding upon both the parties.
17. The rates offered shall be applicable for one year from opening of quotation.
18. The supply have to be completed within 30 days as per order failing which penalty with 10% of the security deposit will be deducted every seven days from the last date of supply order.
19. Any substandard item would not be accepted. In any such event same has to be replaced within twenty four (24) hours otherwise item would be procured at your risk and cost.
20. Please check the **Schedule I** for the List of Medicines.
21. The tender will remain valid for 120 days from the date of opening as prescribed by the department.

Date:____/____/____

Signature of Quotationer

Name:

Address:

SUPPLY OF MEDICINES FOR JRG
CANTONMENT BOARD HOSPITAL, SHILLONG

3.2. Technical Bid (Cover 1)

All the forms available in the stage needs to be filled in properly and all the documents required needs to be uploaded online at www.defproc.gov.in in the required format and should be clearly visible. Tenders not containing or not accompanied by the aforesaid documents / details would not be considered and would be rejected outright. Technical bid will be opened first and only if it is found complete in all respect The Financial bid would be opened. The decision of Chief Executive Officer, Shillong Cantonment Board shall be final and binding. No claim whatsoever in this regard shall be entertained. Technical bid should contain the following documents:

1.	Tender Form F1 – Cover 1 – pdf format.
2.	Work Experience F2 – Cover 1 with Copies of work order/documents are to be attached – pdf format.
3.	Signed & Scanned copy of Letter of Acceptance F3 –pdf format
4.	Signed & Scanned copy of Proof of residence duly attested, Proof of ID duly attested, Copy of PAN Card self attested, Experience Certificates, Drug License certificate, Income Tax Clearance Certificate, , GST Registration. You Can upload multiple page pdf document – pdf format
5.	Signed & Scanned copy of online 4B receipt with Transaction ID & date for Tender Fee and registration fee as stated in clause- 3.6 of this tender document– pdf format.
6.	Signed & Scanned copy of online 4B receipt with Transaction ID & date for EMD as stated in clause- 3.7 of this tender document – pdf format.
7.	Signed & Scanned copy of Checklist F4 –pdf format.

3.3. Financial Bid (Cover 2)

The tenderers needs to submit their Financial bid in the specified format made available in Financial bid stage of the tender and needs to be submitted online at the e-tendering portal i.e. www.defproc.gov.in.

The financial bid in prescribed BOQ format i.e in excel sheet has to be uploaded by the bidder. Rates are to be quoted in figure only in the prescribed format and shall be inclusive of all other taxes as mentioned in the Clause 3.1.

3.4. Submission of Bids

The tender document can be downloaded only from www.defproc.gov.in and can only be submitted through the same website. Scanned copies of all the documents as mentioned in **clause-3.2** above including scanned copies of online 4B receipt of EMD & Tender Fee and Registration fee should be submitted with e-bid.

3.5. Opening of the bids

Technical Bids will be opened on **17.07.2021 at 1000 Hrs.**

Financial Bids of the eligible bidders will be taken into consideration only after opening of Technical Bids. Offline Bids will not be accepted under any circumstances.

SUPPLY OF MEDICINES FOR JRG
CANTONMENT BOARD HOSPITAL, SHILLONG

3.6. Tender Fees and Registration Fees.

Tender form/cost Fee of **Rs 825/-** and Registration fee (Non Refundable) of **Rs 2750/-** in the form of online 4B receipt as per clause 2 (6) above with Transaction ID & date and should be submitted online alongwith the tender documents.

3.7. Earnest Money Deposit (EMD)/BID SECURITY.

- I. Earnest Money deposit of **Rs. 10,000/- (Rupees Ten thousand Only)** in the form of online 4B receipt with Transaction ID & date and should be submitted online alongwith the tender documents.
- II. EMD of all the unsuccessful bidders will be returned to them only after finalization of the tender. EMD of the successful bidders will be returned only after receipt of Performance Security/ Security Deposit.
- III. In case of successful tenderers, the EMD may be adjusted towards the Performance Security Money/Security Deposit to be deposited, on request.
- IV. The amount of EMD is liable to be forfeited if the tenderers refuse the offer after submission of the tender or after the acceptance of the offer by the Shillong Cantonment Board or fails to sign the contract or to remit the Performance Security Deposit/Security Deposit.
- V. No interest will be paid by the Shillong Cantonment Board on the EMD/Performance Security/Security Deposit deposited.

THANK YOU

**SUPPLY OF MEDICINES FOR JRG
CANTONMENT BOARD HOSPITAL, SHILLONG**

4. Tender Form F1 – Cover 1

**TENDER FOR
SUPPLY OF MEDICINE FOR JRG HOSPITAL, SHILLONG CANTONMENT**

No.04/EC/CB/SHG/ Medicines/DE

Dated : 23rd June, 2023

TENDER FORM

Name of work : Supply of Medicine for JRG Hospital, Shillong Cantt.

Location : JRG Hospital , Shillong Cantt

Cost of Tender form/cost fee : **Rs. 825/-**

Cost of Registration fee : **Rs. 2750/-**

Total Tender Form/cost Fee Online 4B receipt No. _____ dt. _____

Total Registration fee Online 4B receipt No. _____ dt. _____

Earnest Money Deposit : **Rs.10,000/-** Online 4B receipt No. _____ dt. _____

Last Date & Time for

Submission of tender form : 14th July 2023 at 1700 hrs

Date & Time for

Opening of tender form : 17th July 2023 at 1000 hrs

Name of contractor/Agency :

Address :

**Signature of Tenderer
On behalf of the applicant/Tenderer**

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SUPPLY OF MEDICINES FOR JRG
CANTONMENT BOARD HOSPITAL, SHILLONG

5. Experience F2 – Cover 1

Work Experience:

The Agency/Supplier must have three years experience in executing/providing similar services/works to Central Government/State Government/ Cantonment Boards/offices or reputed public/private sector organizations/ Hospitals ending last day of month previous to the one in which the tenders are invited should be either of the following: Copies of work order/documents are to be attached.

S.No.	Name of office/ institution/ hospital	Single similar completed work (Not less than) (In Lakhs)	Two similar completed work (Not less than) (In Lakhs)
1.			
2.			
3.			
4.			
5.			

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SUPPLY OF MEDICINES FOR JRG
CANTONMENT BOARD HOSPITAL, SHILLONG

6. Letter of Acceptance F3 – Cover 1

NAME OF TENDERER: _____

ADDRESS: _____

To,

**The Chief Executive Officer
Shillong Cantonment Board
13 Pinewalk, Shillong Cantt.
Shillong-793001.**

Subject : Letter of Acceptance.

Dear Sir,

I/We hereby accept the terms and conditions as mentioned in the Tender Document for supply of medicines.

Signature of the bidder
With office Seal

Date
Place

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SUPPLY OF MEDICINES FOR JRG
CANTONMENT BOARD HOSPITAL, SHILLONG

7. Check List F4 – Cover 1

S. No.	Description	Confirmation (Yes/ No)
1	Tender Form F1 – Cover 1 – pdf format.	
2	Work Experience F2 – Cover 1 with Copies of work order/documents are to be attached – pdf format.	
3	Signed & Scanned copy of Letter of Acceptance F3 Cover 1 –pdf format.	
4	Signed & Scanned copy of Proof of residence duly attested, Proof of ID duly attested, Copy of PAN Card self attested, Experience Certificates, Drug License certificate, Income Tax Clearance Certificate, Non Conviction Certificate, GST Registration. You Can upload multiple page pdf document – pdf format.	
5	Signed & Scanned copy of online 4B receipt with Transaction ID & date for Tender Fee and registration fee as stated in clause- 3.6 of this tender document– pdf format.	
6	Signed & Scanned copy of online 4B receipt with Transaction ID & date for EMD as stated in clause- 3.7 of this tender document – pdf format.	
7	Signed & Scanned copy of Checklist F4 Cover 1 –pdf format.	
8	Financial Bid (Cover 2) BOQ Format.	

(SEAL AND SIGNATURE OF BIDDER)

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SUPPLY OF MEDICINES FOR JRG
CANTONMENT BOARD HOSPITAL, SHILLONG

8. Schedule I – List of Medicines(General)

SL NO	NAME OF MEDICINE & DOSAGE FORMS STRENGTH	QUANTITY REQUIRED	BRAND/ COMPANY
1	Tab Amoxycillin 500+ Potassium Clavulanate 125 mg	8000 Nos	Abbott/Cadila/Indchemie
2	Tab Amoxycillin 250 + Potassium Clavulanate 125 mg	2000 Nos	Abbott/Cadila/Indchemie
3	Syp Amoxycillin 250 + Potassium Clavulanate 125 mg	250 bottles	Abbott/Cadila/Indchemie
4	Tab Cefixime 200 mg	600 Nos	Cadila/GSK/Zuventus
5	Tab Cefixime 100 mg	500 Nos	Cadila/GSK/Zuventus
6	Syp Cetirizine 30 ml	75bottles	Cipla/Lupin/Sarabhai
7	Tab Paracetamol 500 mg	1000 Nos	GSK/Lupin/cadila
8	Tab. Serratiopeptidase 10mg	1000 Nos	Svizera/lupin/active HC
9	Tab. Aceclofenac + Paracetamol	4000 Nos	Aristo/ Medley/ Ipca
10	Syp Paracetamol 250Mg 60Ml	100 bottles	Gsk/Micro Labs/ Ipca
11	Oint Soframycin	20 tubes	Safofi Aventis
12	Syp. Alikaliser	150 bottles	Mendine/Himalaya/aglowmed
13	Syr. Lactulose 100ml	50 bottles	Morewell/Solvay/Panacea
14	Paed,cough syrup 30ml	200 bottles	Anglo French/ AHPL/ Wockhardt
15	Syr. B. Complex Vitamin 100ml	400 bottles	Juggat/GSK/Cadila
16	Tab. Calcium 500mg+ Vit D3	2000 Nos	Elder/lupin/Cipla
17	Tab. Albendazole 400mg	100 Nos	Lupin/Juggat/Alkem
18	Cap. Omeprazole 20mg	1500 Nos	Cipla/Cadila/Dr. Reddy
19	Tab. Pantoprazole 40mg	1500 Nos	Cipla/Mankind/ bluecross
20	Syr. Albendazole 10ml	100 Nos	Lupin/Juggat/Alkem
21	Cap. B. Complex Vitamin	2000 Nos	Gsk/Pfizer/Zivenus
22	Tab. Ofloxacin + Ornidazole	1000 Nos	Zuventus/Alembic/Cadila
23	Tab. Levocetirizine 5mg	1200 Nos	Indchemine/Zuventus/Alembic
24	Syr. Cetirizine+ Phenylpropanolamine+ PCM	100 bottles	Alkem/Medley/cadila
25	Disposable Syringe 2Ml	500 Nos	B.Braun/ Dispovan
26	R/Spirit 450ml	10 Bottles	Helex pharma/melody/surgisafe

SUPPLY OF MEDICINES FOR JRG
CANTONMENT BOARD HOSPITAL, SHILLONG

27	Inj tetanus Toxoid	100 Ampoule	Biological
28	Tab. Metronidazole 400Mg	3000 Nos	Abbott/Alkem/JB
29	Syr. Metronidazole	200 Nos	Abbott/ Alkem/JB
30	Tab Amlodipine 5mg	1000 Nos	Cilpa/mankind/Alkem
31	Cream Gentlene Plus 20mg	100 units	Sun Pharma
32	Tab. Anti Spasmodic	1000 Nos	Wallace/Indoco/Juggat
33	NS infusion	30 units	PDPL/B.Brau/Albert devid
34	Cough syrup 100ml (Adult)	500 Bottles	Piramal/Francho Indian/ Aglowmed
35	Cough Expectorant 100ml (Adult)5	150 Bottles	Zuventus/Aristo/Blue cross
36	Tab. Glipizide 5mg	700 Nos	Sun/USV/ Abbott
37	Diclofenac Gel	150 Tubes	Hemalaya/Cadila/Cipla
38	Tab. Pioglitazone 15mg	700 Nos	USV/ Abbott/Sun
39	Syr Enzyme 200ml	150 Nos	Lupin/Medine/Aristo
40	Candibiotic Ear drop/ Waxcop	100 units	Glenmark
41	Antacid Gel	400 ml	Pfizer/Wyeth/abbott
42	Tab Ofloxacin 200mg	300 Nos	Aglowmed/ipcz/Zuventus
43	Oint. Betadine 20 gms	30 Nos	Win Medicare
44	Solution Betadine 500ml	5 Nos	Win Medicare
45	Tab CTD 6.25mg	750 Nos	Ipca Lab
46	Syp Cyclopam	50 Nos	Indoco
47	Kofarest Pd Drops	30 Nos	Centaur
48	Tab Diclofenac (Voveron) SR 75mg	500 Nos	Novartis
49	Tab Ibuprofen 400mg	1000 Nos	Abbott
50	Syr Ibuprofen Plus 100ml	100 Nos	Wyeth
51	Chlorhexidine Mouth wash 100ml	600 Nos	Morewell
52	Tharmoseal Ra Toothpaste 100mg	600 Nos	ICPA
53	Tab Chymoral Forte 100mg	500 Nos	Torrent Pharma
54	Tab Ketoral DT 10mg	1200 Nos	Dr.Reddy
55	Tannic Acid Gum pain 15ml	300 Nos	Intas
56	Tab Ondansatran 4mg	500 Nos	Zota/Cadila/Manking
57	Syr Dexorange 200ml	150 bottles	Frenco Indian
58	Tab. Botrost/Bortoclot	300 Nos	Juggat Pharma
59	Drop Paracetamol 15 ml	30 Nos	Svizera/Micra lab